

NFA CONTINUOUS ENROLLMENT CHECKLIST

All students currently enrolled in preschool through grade seven continue their enrollment at NFA by returning a Continuous Enrollment Contract for the 2018-2019 school year. Then beginning with the 2018-19 academic school year, students are enrolled automatically for each successive academic year until graduation from Norwood-Fontbonne Academy, unless and until this contract is terminated by Norwood-Fontbonne Academy or by written notice to withdraw (opt-out) is received from Parent by the Head of School on or before designated date each year. Please note that Continuous Enrollment is dependent upon:

- your child/ren's maintenance of satisfactory academic and behavioral status according to the standards established by the administration of Norwood-Fontbonne Academy.
- successful completion of the current academic year's tuition obligation.

Our shared desire to serve your child/children makes it very important that NFA receive a completed Continuous Enrollment Contract and Continuous Enrollment deposit by March 16, 2018. Please use the checklist below to help you complete the process. Thank you for your support of this timeline.

Continuous Enrollment Deposit for 2018-2019 school year:

The Continuous Enrollment non-refundable and non-transferable deposit for \$850 per child. However, we are offering a non-refundable and non-transferable enrollment deposit of \$600 per child if the deposit is complete by March 16, 2018. After March 16, 2018, the deposit is \$850 per child.

DEPOSIT PAYMENT METHODS: Deposit payment is made by cash or check in this transition year. In the succeeding years, deposits will be paid by credit card.

TUITION ASSISTANCE: Please refer to Section 1 - 4 of the Parent-Student Handbook or the Tuition tab in the Admission section of the NFA website.

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Did you remember to ...

- ___ Check information on the Continuous Enrollment Contract for accuracy and make all necessary corrections. Please make any corrections by crossing out and writing in changes, then complete and submit.

- ___ Indicate on the Continuous Enrollment Contract if busing is needed.

- ___ Fill in the Continuous Enrollment Contract with all family and student information and provide at least one current family email address for publication in the 2018-2019 Parent/Student Directory.

- ___ Enclose Continuous Enrollment deposit of _____.
(\$600 per child *before* March 16, 2018; \$850 per child *after* March 16, 2018)

- ___ Select your HES tuition payment plan option (1 payment, 2 payments, or 10 month payments) on the Continuous Enrollment Contract.

- ___ Complete Extended Day Registration Form and/or "As Needed" Registration Form and enclose required deposit(s). If you have the need for Extended Day services during the next school year, it is essential that registration be completed as soon as possible as these programs fill quickly.

- ___ Sign (both parents/guardians), date, and return the Continuous Enrollment Contract in the enclosed envelope.

Thank you for your cooperation. God bless you and yours!