

## NFA CONTINUOUS ENROLLMENT CHECKLIST

Students are enrolled automatically for each successive academic year until graduation from Norwood-Fontbonne Academy, unless and until this contract is terminated by Norwood-Fontbonne Academy or by written notice to withdraw (opt-out) is received by the Director of Admissions on or before designated date each year. Please note that Continuous Enrollment is dependent upon

- your child/ren's maintenance of satisfactory academic and behavioral status according to the standards established by the administration of Norwood-Fontbonne Academy.
- successful completion of the current academic year's tuition obligation.

Please use the checklist below to help you complete the process. Thank you for your support of this timeline.

### Continuous Enrollment Deposit:

The Continuous Enrollment non-refundable and non-transferable deposit is \$1,000 per child.

DEPOSIT PAYMENT METHODS: Deposit payment is made by cash or check (written out to NFA).

TUITION ASSISTANCE: Please refer to Section 1 - 4 of the Parent-Student Handbook or under the Admissions section of the NFA website.

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### CONTINUOUS ENROLLMENT CHECKLIST

Did you remember to ...

\_\_\_ Complete the Continuous Enrollment Contract for accuracy and make all necessary corrections.

\_\_\_ Double check that you have completed the following information:

- Bus Information
- HES Payment Plan

\_\_\_ Enclose Continuous Enrollment deposit of \$1,000.

\_\_\_ Complete Extended Day Registration Form and/or "As Needed" Registration Form and enclose required deposit(s). If you have the need for Extended Day services during the next school year, it is essential that registration be completed as soon as possible as these programs fill quickly.

\_\_\_ Sign (both parents/guardians), date, and return the Continuous Enrollment Contract to *Director of Admissions, Norwood-Fontbonne Academy, 8891 Germantown Avenue, Philadelphia, PA 19118.*

*Thank you for your cooperation. God bless you and yours!*

2/1/2019